



UTTAR PRADESH MEDICAL SUPPLIES CORPORATION LIMITED
(A Government of Uttar Pradesh Undertaking)

Regd. Office: SUDA Bhawan, 7/23, Sector-7, Gomti Nagar Extension, Lucknow-226002

Website: <https://etender.up.nic.in>, www.upmsc.in

Email: quality@upmsc.in, Tel. no. 0522-2838102

e-Tender for Rate Contract for Domestic Courier / Cargo Services to
UP Medical supplies Corporation Limited

LAST DATE FOR ONLINE SUBMISSION OF TENDER : 21.11.2025



**e-Tender for Rate Contract for Domestic Courier / Cargo Services to
UP Medical supplies Corporation Limited**

e- TENDER SCHEDULE

TENDER REFERENCE	:	Ref.: UPMSCL/QC-007/017/25-26,Dated: 31.10.2025
TENDER WEBSITE	:	http://etender.up.nic.in
DATE AND TIME OF UPLOADING TENDER	:	31 - October - 2025, at 18:30 Hrs.
DATE AND TIME OF DOWNLOADING THE TENDER	:	31 - October - 2025, at 18:30 Hrs.
LAST DATE AND TIME FOR ONLINE SUBMISSION OF TENDER	:	21 – November - 2025, UPTO 15:00 Hrs
PRE-BID MEETING	:	10 - November , 2025, 15:30 Hrs at SUDA Bhawan, 7/23, Sector-7, Gomti Nagar Extension, Lucknow-226002 (Before Pre-BID meeting, all Bidder's should send BID related query online through e-mail ID quality@upmsc.in till 09.11.2025 (17:00 Hrs)
DATE AND TIME OF OPENING OF TECHNICAL BID-COVER 'A'	:	21 – November - 2025 at 15:30 Hrs at UPMSCL Office, Lucknow.
DATE AND TIME OF OPENING OF FINANCIAL BID- COVER 'B' (PRICE/BOQ)	:	Date shall be declared on website www.etender.up.nic.in and www.upmsc.in
DATE OF COMPLETION OF EXAMINATION OF FINANCIAL BID (PRICE/BOQ)	:	Date shall be declared on website www.etender.up.nic.in and www.upmsc.in
VALIDITY OF TENDER	:	180 DAYS
OPENING OF TENDER	:	Online on http://etender.up.nic.in
ADDRESS FOR COMMUNICATION	:	Uttar Pradesh Medical Supplies Corporation Ltd., SUDA Bhawan, 7/23, Sector-7, Gomti Nagar Extension, Lucknow -226002 (UP) India
TENDER PROCESSING FEES	:	Rs. 5,900/- (Rupees Five thousand nine hundred only) inclusive of GST (Non - Refundable), (e-Transfer, RTGS /NEFT)

**MANAGING DIRECTOR
UPMSCL**

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SECTION I

DESCRIPTION, DIRECTIVE & ABBREVIATIONS

DESCRIPTION, DIRECTIVE & ABBREVIATIONS

- (1) **The Uttar Pradesh Medical Supplies Corporation Ltd (UPMSCL)** is a Government of Uttar Pradesh undertaking incorporated under Companies Act, 2013 on 23rd March, 2018 which has been set up for providing timely and effective Health Care Services to the people of Uttar Pradesh. The key objective of the UPMSCL is to act as the central procurement agency for all essential and specialized drugs, medical devices etc. of good quality and also equipments for the health care institutions having highest standards at competitive rates for various departments of the State providing health care to the people of U.P.
- (2) The Managing Director, **Uttar Pradesh Medical Supplies Corporation Ltd**, SUDA Bhawan, 7/23, Sector-7, Gomti Nagar, Extension, Lucknow-226002, (hereinafter referred as **Tender Inviting Authority**) invites e-Tender for Rate Contract for Domestic Courier / Cargo Services to UP Medical supplies Corporation Limited for a period of **Two Year** from the date of agreement of the Tender. The duration of the rate contract agreement shall initially be for a period of Two (02) years from the date of execution of the agreement or as specified in the contract commencement notice. However the validity of agreement may be extended further on mutual consent of both the parties for a period of up to six (06) months at a time, subject to a maximum cumulative extension of (01) year beyond the original agreement period..Such extension(s), if any, shall be made on the same terms, conditions, and approved rates as agreed upon in the original contract.
- (3) Tender documents may be viewed or downloaded online by interested and eligible Bidders from the website **www.upmsc.in** or **http://etender.up.nic.in** on mentioned dates after online payment of Tender Fees of Rs. **5,900/- (Rupees Five thousand nine hundred)** including **GST** (Non - Refundable), e-Transfer, RTGS /NEFT into the account of UPMSCL.
- (4) Bidders can submit their tender online at <http://etender.up.nic.in> on or before the “Last date and time” mentioned.
- (5) Language of BID: English
- (6) Bidder/ Bidders participating in Tender process for e-Tender for Rate contract for Domestic courier/ Cargo services to UP Medical supplies corporation Ltd
- (7) All Bidders must be accompanied with Earnest Money Deposit. Scanned copy of the Earnest Money Deposit should be uploaded online with the tender. The Earnest Money Deposit shall be Rs. 4,00,000/- (Rupees Four Lakh) which should be deposited online through RTGS/NEFT into the account of UPMSCL, Lucknow. The Earnest Money deposit in any other form will not be accepted.
- (8) Tender System: 2 cover system, **Cover – A: Technical Bid**, Tender Fee, EMD & Prequalification Documents
Cover – B: Price Bid / Bill of Quantity (BOQ)
- (9) Schedule of events : As per online tender time schedule (Key dates) on <https://etender.up.nic.in> and www.upmsc.in
- (10) Validity of BID: 180 Days from last date of bid submission. Prior to expiration of the BID validity, the Tender inviting authority may request the Bidder to extend the bid validity for further period as deemed fit.

- (11) Validity of contract: Two Years as per agreement.
- (12) The Authority reserves the right to invite fresh bids with or without amendment of the e-Tender at any stage or to terminate at any time the entire bidding/selection process without any liability or any obligation to any of the Bidders and without assigning any reason whatsoever
- (13) The venue for Pre-bid meeting, opening of Technical Bid and Financial Bid shall be Office of
- (14) Uttar Pradesh Medical Supplies Corporation Limited, SUDA Bhawan, 7/23, Sector-7, Gomti Nagar Extension, Lucknow-226002.
- (15) All further notifications/amendments, if any shall be posted on www.upmsc.in or <http://etender.up.nic.in> only. No separate communication shall be made with the individual Bidders. The bidders shall be solely responsible for checking the websites for any addendum/amendment issued subsequently to the bid document and take into consideration the same while preparing and submitting the bids. Bids will be opened online.
- (16) **Address for communication:** Uttar Pradesh Medical Supplies Corporation Limited
SUDA Bhawan, 7/23, Sector-7, Gomti Nagar Extension Lucknow-226002
E-mail:- quality@upmsc.in

ABBREVIATIONS

UPMSCL	Uttar Pradesh Medical Supplies Corporation Limited
EMD	Earnest Money Deposit
TIA	Tender Inviting Authority
MD	Managing Director
QA	Quality Assurance
PO	Purchase Order
LD	Liquidated Damage
NABL	National Accreditation Board for Testing and Calibration Laboratories
GST	Goods & Services Tax
RTGS	Real Time Gross Settlement
NEFT	National Electronic Fund Transfer
DSC	Digital Signature Certificate
EDL	Essential Drug List
Non - EDL	Non - Essential Drug List
UDIN	Unique Document Identification Number
DSC	Digital Signature Certificate
e-POD	e- Proof of delivery
RFP	Request for proposal
SLA	Service Level Agreement
SOP	Standard Operating Procedure
TAT	Turn Around Time
KPIs	Key Performance Indicators
LOI	Letter of Intent
API integration	Application Programming Interfaces integration
LLP	Limited Liability Partnership

SECTION II

IMPORTANT INFORMATION FOR BIDDERS

1. ELIGIBILITY CRITERIA

- 1.1.** The Bidder should be registered under Companies act /Partnership Firm /Proprietorship Firm. Copy of the Certificate of Incorporation issued by the Registrar of Companies (RoC)/Registration Certificate issued by Registrar of Firms under partnership act for partnership firm/For Proprietorship firm- Certificate issued under shop & Establishment act to be submitted. **(Annexure No. II)**
- 1.2.** Bidder should have a minimum of 3 years of experience in providing logistics, and/or courier services, preferably for healthcare/pharmaceutical or government clients. The bidder must also be capable of providing nationwide logistics and courier/transport facilities including all districts of Uttar Pradesh and should have done so in the last three financial years. (i.e., 2021-22, 2022-23, 2023-24). Copies of relevant work orders, completion certificates, or client performance certificates indicating nature, scale, and geographical coverage of services provided. **(As per Format - IX)**
- 1.3.** Bidder should have average annual turnover of Rs 2,00,00,000 (Rupees Two Crore) for last three Financial years i.e. 2021-22, 2022-23, 2023-24). **(As per Format- V)** Certificate issued by a chartered accountant with UDIN along with Audited. Financial Statements confirming the average annual turnover of the Bidder during the stated Financial Years must be submitted.
- 1.4.** The bidder should have their own office or contract office in Uttar Pradesh to ensure uninterrupted collection and deliveries of documents and Consignments from all 75 districts of Uttar Pradesh. The details of office with address, authorized person to contact with contact number should be furnished **as per Format - X**
- 1.5.** The Bidder shall submit an original affidavit (on stamp paper Rs 100) sworn before First Class Magistrate/ Notary stating that the Bidder has not been debarred/blacklisted by Central Govt./any State Govt. department/PSU/NGO in last three years (Issued within 6 months prior to opening of tender) **(As per Format- VI)**
- 1.6.** The bidder has to demonstrate IT based application to the competent authority during technical evaluation process with live software presentation. In case, the bidder is not able to demonstrate appropriate IT application, the TIA may disqualify the bid on technical ground.
- 1.7.** The bidder has to present the packaging material as mentioned in the bid document during demonstration process and that will be the mandatory part of technical evaluation.

Note : (I) Government Courier Service Provider Agencies are exempted from turnover clause, Tender fee, EMD and Performance security.

(II) Exemption may be given as per UP State MSME Policy.

2. EARNEST MONEY DEPOSIT (EMD)

- 2.1.** The Earnest Money Deposit shall be **Rs.4, 00,000.00 (Rupees four lakh)** which should be deposited online through RTGS/NEFT into the account of UPMSCL. The Earnest Money deposit in any other form will not be accepted. Exemption may be given as per UP State MSME Policy.
- 2.2.** EMD acts as a safeguard against bidder's withdrawing/altering its bid during the bid validity period which is 180 days. Submission of EMD shall be mandatory unless exempted. EMD shall be submitted online through RTGS/NEFT to the account details mentioned below and receipt of the same shall be uploaded in e-Tender portal along with other documents. EMD shall be deposited from bank account of bidder only. Following are the Bank details for transaction.

Account Holder Name	U.P Medical Supplies Corporation Limited
Bank Name	State Bank of India
Branch	Arjunanj, Lucknow
Account No.	39366886265
IFSC code	SBIN0012732

(E-Transfer receipt has to be uploaded with the Tender & UTR No. Should be mentioned clearly)

2.3 Holding of EMD

The EMD shall be held for a period of 45 days beyond bid validity period of 180 days. Should it become necessary to extend the validity of the bids and the bid securities, UPMSCL shall request in writing/e-mail to all those who submitted bids for such extension before the expiry date thereof. Bidders shall have the right to refuse to grant such extension without forfeiting their bid securities. The bidders, who refuse to grant the UPMSCL's request for an extension of the validity of their bids and bid securities, will have their bid securities returned to them. They shall be deemed to have waived their right to further participate in that bidding.

2.4 Forfeiture of EMD

EMD of a bidder shall be forfeited, if the bidder withdraws or amends his tender or impairs or derogates from the tender in any respect after expiry of the deadline for the receipt of tender but within the period of validity of tender. Further, if the successful bidder fails to furnish the required performance security within the specified period, his EMD will be liable to be forfeited..

2.5 Refund of EMD

EMD furnished by all unsuccessful bidders shall be returned to them without any interest whatsoever, not later than 30 (thirty) days after conclusion of the contract. EMD of the successful bidder shall be returned, without any interest whatsoever, after receipt of performance security as called for in the contract

3. CLARIFICATION OF BIDDING DOCUMENTS

A prospective Bidder requiring any clarification of the Bidding Documents may notify the UPMSCL in writing or by e-mail quality@upmsc.in.

4. AMENDMENT OF BIDDING DOCUMENTS

At any time prior to the deadline for online submission of bids, the **Tender Inviting Authority (TIA)** may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by an amendment. All such amendments will be made available on <https://etender.up.nic.in> and www.upmsc.in website. In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bid, the TIA may, at its discretion, extend the deadline for the submission of bids.

5. THE TENDER PROCESS

The tender process will be of 2 cover system, consisting:

Cover - A: Technical Bid

Cover – B: Price Bid

5.1. TECHNICAL BID-COVER-A:

5.1.1 The Bidder should submit the Technical Bid online. The Bidder shall submit a checklist of documents enclosed with page no. in the enclosed proforma in **Format - I**.

The following shall constitute Technical Bid:

5.1.1. Description of Bidder & Details viz. Name and address etc of the Bidder in proforma enclosed : Should include the information asked in (**Format – II**).

5.1.2. Copy of e-Transfer Receipt for submission of tender processing fee along with **Format – III**

5.1.3. Copy of e-Transfer Receipt for submission EMD with **Format - IV/** Copy of exemption Certificate

5.1.4. Constitution details of the Bidder Such as Proprietary /Partnership /Private Limited /Limited) along with documentary evidence such as Memorandum of association /Partnership deed etc (**Annexure-III**).

5.1.5. Registration Certificate with the statutory bodies as necessary for carrying out the business. (**Annexure - II**).

5.1.6. Photocopy of GST (Goods & Services Tax) registration certificate (**Annexure – IV**)

5.1.7. A declaration in the prescribed proforma duly signed for the acceptance of The tender conditions (As per **Format –XI**) .

5.1.8. Details of the Name, Address, Telephone Number, e-mail address of the Managing Director, Partners, Proprietor of the Bidder should be provided on proforma enclosed (**Format–XII**). As documentary evidence for the constitution of the Company/firm such as Memorandum and Articles of Association/ partnership deed (notarized) etc. should be submitted.

5.1.9. Letter of Authorization (As per **Format – XIII**). Any agent will not be authorized to sign the tender documents on behalf of the Company.

5.1.10. Average Annual turnover Certificate issued by practicing Chartered Accountant certified for the last three years, i.e., 2021-2022, 2022-23 and 2023-24 (As per Format – V) along with audited financial statement including notes on account of the mentioned Year. **UDIN is mandatory on all financial documents.**

5.1.11. A declaration that the Bidder has not been blacklisted/debarred by any State/Central Government Organization and that the Bidder has not been convicted by any Court of Law for violations (As per **Format – VI**)..

5.1.12. Copy of firm's PAN card (**Annexure – V**)

5.1.13. Bank Details of the Bidder. (As per **Format – VII**)

5.1.14. Letter of authorization (As per **Format – XII**)

5.1.15. Other documents for establishing eligibility of bidder

5.1.16. Any other documents if asked by TIA before last date of bid submission.

5.1.17 Format for Performance Security (Applicable for Successful bidder) (**Format – VIII**)

5.1.18 Proforma for Performance Statement (**Format – IX**)

5.1.19 Details of Branch Office in Uttar Pradesh.(**Format – X**)

5.1.20 Integrity Pact (**Format – XIV**)

Note:

- i. *The list documents mentioned above is only inclusive in nature; the bidder should upload all other documents which may be asked by the Tender Inviting Authority. All documents should be uploaded in specific Template/Format available in tender. All documents shall be signed by the bidder with seal stamp.*
- ii. *Original documents shall be scanned and uploaded. If photocopies of documents are scanned and uploaded while filling tender, then all photocopies of given documents MUST BE NOTARIZED. Non-notarized photocopies will not be considered for evaluation.*

5.2. PRICE BID (COVER-B)

5.2.1. The Price bid has to be filled in downloaded BOQ of this tender and then uploaded (Sample BOQ indicated in **Format –XVI for reference only**).

5.2.2. The Rate and GST value quoted on BOQ should be mentioned up to two decimal. The quoted rates should be specific and furnished both in figures and words. In case of discrepancy between figure and words, the rates quoted in words will only be considered.

5.2.3. The rates quoted and accepted will be binding on the Bidder for the stipulated period and on no account any revision will be entertained till the completion of the agreement period.

5.2.4. Any taxes to be deducted at source by UPMSCL at the rate fixed by the appropriate Govt. i.e. State/ Central shall be deducted at the time of payment against the services.

5.2.5. The bid submission date/time could be amended at the discretion of Tender Inviting Authority in case of technical problems. Tender Inviting Authority will not be responsible in any way for any delay.

6. EVALUATION CRITERIA

- 6.1. Tender of the two covers submitted by each Bidder, Cover “A” (Technical Bid) Will be opened first, at the Office of Uttar Pradesh Medical Supplies Corporation Limited ,SUDA Bhawan, 7/23, Sector-7, Gomti Nagar Extension, Lucknow-226002.
- 6.2. Encrypted bids in e-Tendering portal shall be opened as per advertised schedule or as per the notification with digital signature of a multi-member committee authorized by Tender inviting Authority. The bids shall be evaluated by committee constituted with approval of Tender Inviting Authority. Bids shall be evaluated as in compliance with the tender document.
- 6.3. The committee will examine the Tenders to determine whether they are complete, whether any computational errors have been made, whether required securities have been furnished, whether the documents have been properly signed stamped and whether the Tenders are generally in order. Prior to the detailed opening and evaluation of Price Tenders, the Tender Inviting Authority will determine the substantial responsiveness of each bid to the tender document. For purposes of these clauses, a substantially responsive Tender is one, which conforms to the terms and conditions of each bid to the tender documents without material deviations. Deviations from, or objections or reservations to critical provisions such as those concerning Bid Security- EMD, price bid will be deemed to be a material deviation. The Tender Inviting Authority determination of Tenders responsiveness is to be based on the contents of the tender itself without recourse to extrinsic evidence. If a Tender is not substantially responsive, it may be rejected by the Tender Inviting Authority and cannot subsequently be made responsive by the Bidder by correction of nonconformities. The tenders will be scrutinized to determine whether they are complete and meet the eligibility requirements, conditions etc. as prescribed in the Tender documents. The tenders, which do not meet the basic requirements, are liable to be treated as non – responsive and will be summarily ignored.

Note: The above mentioned aspects are descriptive and not exhaustive and a tender can be declared nonresponsive for non-fulfillment of any essential condition called out in the instant document in the considered view of the Tender Inviting Authority and the opinion of the Tender Inviting Authority shall be final and conclusive. Infirmary/Irregularity/Non-Conformity if observed during the preliminary examination, the Tender Inviting Authority find any informality and/or irregularity and/or non-conformity in a tender, the Tender Inviting Authority may waive the same provided it does not constitute material deviation /financial impact or may ask bidder to comply the same or may ask to submit documents which does not have any material deviation and financial impact and, also, does not prejudice or affect the ranking order of the bidders. Wherever necessary, the Tender Inviting Authority may convey its observation on such issues to the bidder by online web portal or website or mail etc. asking the bidder to respond by a specified date. If the bidder does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that tender will be liable to be ignored / rejected.

6.4. Finalization of Bidder

6.4.1. List of technically qualified bidders & non-qualified bidders (with reasons) shall be published as provisional list on the official website of Corporation only. A window period of **2 working days** from date of publication of provisional list shall be given for submission of grievance by disqualified bidders, if any & the same shall be addressed. No representation shall be entertained after the prescribed window period. The final list of technically qualified & disqualified bidders then shall be uploaded in UPMSCL website with due approval of TIA.

6.4.2. Financial bid shall only be opened for the bidders who are technically qualified.

7. AWARD OF CONTRACTS

- (i) The L1 Bidder would be decided based on sum of (zone 1, zone 2 & zone 3) minimum basic rate of the technically qualified bidders (Total calculated based on weighted percentage as mentioned in BOQ).
- (ii) After complete Evaluation of tender, Rate contract for Domestic Courier / Cargo Services to UPMSCL will be awarded to the qualified Bidder whose bid has been determined to be the lowest evaluated bid (L-1 rate Bidder).
- (iii) The duration of the rate contract agreement shall initially be for a period of Two (02) years from the date of execution of the agreement or as specified in the contract commencement notice. However the validity of agreement may be extended further on mutual consent of both the parties for a period of up to six (06) months at a time, subject to a maximum cumulative extension of (01) year beyond the original agreement period..Such extension(s), if any, shall be made on the same terms, conditions, and approved rates as agreed upon in the original contract.

Note: *No bidder shall try to influence the Tender Inviting Authority on any matter relating to its bid, from the time of the bid opening till the time the contract is awarded. Any effort by a bidder to modify his bid or influence the TIA in the Bidder's bid evaluation, bid comparison or contract award decision shall result in the rejection of the bid.*

8. BIDDER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY BID

The Bidder's reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds of TIA action.

9. ISSUE OF NOTIFICATION OF AWARD

The issue of Notification of Award shall constitute the intention of the TIA to enter into contract with the bidder. The TIA shall notify the successful bidder through website notification & by e-mail (indicated in bid submitted), that its bid has been accepted. The bidder shall give his acceptance within 21 days of issue of the Notification of Award, along with agreement document in conformity with the bid document. In case the bidder is not willing to unconditionally accept the contract within the specified timeframe, the EMD submitted shall be liable to be forfeited.

The UPMSCL will reject the tenders of blacklisted Bidders,

10. AGREEMENT

- (i) Successful Bidders will have to execute an agreement on a non-judicial stamp paper of value Rs. 500/-. Bidder has to execute the agreement (As per the **Format-XV** for Agreement) within 21 days from the date of receipt of the intimation by Tender Inviting Authority informing that their tenders have been accepted.
- (ii) If the successful Bidder fails to execute the agreement and submission of Performance security within the time specified or withdraws the tender after intimation of the acceptance of the tender has been sent or owing to any other reasons, the Bidder is unable to undertake the agreement, the rate contract will be cancelled and the Earnest Money Deposit of the Bidder shall stand forfeited. Such Bidder(s) will also be liable for all damages sustained by the Tender Inviting Authority by reasons of breach of tender conditions. Such damages shall be assessed by the Tender Inviting Authority, Uttar Pradesh Medical Supplies Corporation Limited whose decision shall be final.

11. PERFORMANCE SECURITY

11.1. The successful Bidders shall be required to pay a performance security of **Rs. 10,00,000/- (Rupees Ten Lakh)** at the time of execution of Agreement.

11.2 Performance security acts as a safeguard against unsatisfactory performance or violation of contract agreement by the supplier on the contract. Performance security shall be solicited from all successful bidders. Performance security will be furnished in form of an Account Payee **Demand Draft /FDR /BG** from a nationalized/ scheduled bank approved by RBI. Performance security is to be furnished within 21 days after notification of the award and it should remain valid for a period of **36 month's validity**. If the bidder fails to submit the performance security within 21 days time then penalty of 5% of performance security value will be charged. After completion of 21 days of date of issue of LOI, 30 days extra will be given with 5% penalty (nonrefundable) of Performance Security value to submit the Performance security. Failure to submit performance security within 51 days of LOI issuance date, the LOI may be cancelled by UPMSCL.

Note: In case of breach of contract by the Bidder, the performance security shall be forfeited. If the Bidder duly performs and completes the contract in all respect, the performance security shall be returned to the Bidder without any interest, on completion of all such obligations under the contract.

SECTION III

CONDITIONS OF CONTRACT

CONDITIONS OF CONTRACT

1. DEFINITIONS

- **Tender Inviting Authority (TIA)** - is the Managing Director of the UPMSCL, who on behalf of the User Institution/Government or the funding agencies invites and finalizes bids and ensures rate contract with bidder for domestic Courier / Cargo Service Provider Agencies to UPMSCL.
- **Tender Document** - means the document published by the Tender Inviting Authority containing the data identifying bidder for rate Contract for Domestic Courier / Cargo Services to UPMSCL for transportation of Consignments (Drugs and any other item) includes specifications, and general & specific conditions which will govern the contract on acceptance of a bid.
- **e- tender** - The process of notifying/ floating tender and pursuing actions of tender opening online.
- **Drug** - means and includes, substances defined as “Drug” in the Drugs and Cosmetics act 1940.
- **L-1 rate** - means the lowest rate declared by the Tender Inviting Authority after complete evaluation for Domestic Courier /Cargo Services bidders for Consignments (Drugs and other items) to and from UPMSCL.
- **Letter Of Intent** – is an intimation informing the successful bidder for Domestic Courier/ Cargo services for transportation of Consignments (QC Samples, Drugs) for which the Tender is awarded and requiring the bidder to execute agreement in the prescribed format within a specified time.

2. Scope of Work

2.1

- 2.1.1 The successful Bidder will have to provide Domestic courier and cargo services to UPMSCL, including Packaging, collection of Consignments and delivering them at the destination places.
- 2.1.2 The Consignments and Drug testing samples has to be picked up from 74 UPMSCL District Drug Warehouses located in Uttar Pradesh (Annexure – 6), from Head office of UPMSCL (Currently situated at SUDA Bhawan, 7/23 Sector-7, Gomti nagar Extesion Lucknow – 226002) and any other places as given by TIA.
- 2.1.3 The tender schedule of requirement based on **delivery locations** is given below

Sch. No	Schedule of requirement based on delivery locations
1	Zone -1 (Within Uttar Pradesh)
2	Zone -2 (Outside Uttar Pradesh) (Bihar, Chandigarh, Chhattisgarh, , Delhi, Haryana, Himanchal Pradesh Jharkhand, , Madhya Pradesh, Punjab, Rajasthan and Uttarakhand)
3	Zone -3 (Out Side Uttar Pradesh but State other than mentioned in Sr. No-02)

- 2.2 The bidders should quote for all the zones otherwise BID will be treated as non-responsive.

2.3 Packaging

- (i) The selected service provider shall be responsible to provide all packaging materials for the

packaging of all Consignments and ensuring that the packaging of the sample is sturdy & in accordance with industry best practices and applicable regulatory standards.

- (ii) The primary packing should be wrapped in honeycomb and for the secondary packaging should be done in minimum 5 ply laminated corrugated boxes.
- (iii) For The consignments identified as fragile extra precaution must be taken while packing along with above mentioned point 2.3 (i) & (ii). Fragile items & liquid preparations must be packed using appropriate protective materials (e.g., bubble wrap, cushioning) to prevent breakage or leakage during handling and transit
- (iv) Each box shall be securely sealed, clearly labeled with its contents and clear handling instructions.

2.4 IT Based Dashboard

- (i) The Service Provider shall establish and maintain an efficient IT-based application and monitoring system at the Headquarters (HQ) to enable end-to-end management, tracking, and oversight of all consignment deliveries. The system shall include, but not be limited to, the following functionalities:
- (ii) Real-time route tracking and delivery status monitoring of all consignments.
- (iii) Geo-tagging and time-stamping of pickup and delivery events to ensure complete traceability.
- (iv) Generation of electronic Delivery Challans (e-DC) for each consignment.
- (v) Electronic Proof of Delivery (e-POD) capturing recipient details, including signature and photo verification, and secure digital storage.
- (vi) Real-time dashboard access for the Authority, displaying delivery progress, delays, route details, and overall performance summaries.
- (vii) Role-based secure access portal for authorized personnel of the Authority to monitor and manage delivery operations.
- (viii) Dropdown menu feature for easy selection of designated consignee or laboratory locations while initiating pickup requests.
- (ix) API integration capability to ensure seamless data exchange and interoperability with the Authority's systems.
- (x) Secure data storage of all delivery-related records, including e-PODs, Delivery Challans, and trip reports, for a minimum period of 36 months.
- (xi) The system shall incorporate robust data security measures to ensure confidentiality and prevent unauthorized access to sensitive information.
- (xii) Non-maintenance of a functional tracking system or failure to provide timely delivery updates shall constitute non-compliance and attract penalties as defined in the Service Level Agreement (SLA).

2.5 Pick-up Schedule:

- (i) The **Pharmacist In-Charge** shall initiate the pickup request through the **IT application** provided by the Service Provider for collection of the consignment. The time of request initiation shall be recorded as **To**

- (ii) The Service Provider shall pick up consignments from the District Drug Warehouses of UPMSCL, UPMSCL Headquarters, or any other designated location as instructed by the Authority. The preferred pickup/loading time shall be as follows:
 - i. From UPMSCL District Drug Warehouses: *Before 12:00 PM* on all working days (Mon to Sat) (excluding Government holidays).
 - ii. From UPMSCL Headquarters: *Between 3:00 PM and 5:00 PM* on all working days (Mon to Fri) (excluding Government holidays).
- (iii) The timelines for pickup and delivery, along with the applicable penalties for delay, shall be governed as per the provisions defined in the Service Level Agreement (SLA).
- (iv) Upon physical pickup of the consignment, the Service Provider shall make the necessary entries in the IT-based application, confirming the pickup activity. The recorded pickup time shall be designated as T1.
- (v) The Pick-up Time (T1) shall denote the actual time at which the consignment is physically collected from the District Drug Warehouse or the UPMSCL Headquarters, as the case may be.

2.6 Delivery Schedule

- (i) All deliveries shall be carried out **only on working days and within official working hours** of the respective consignee locations.
- (ii) The delivery timeline shall commence from the actual time of physical pickup (T1) of the consignment, whether collected from the UPMSCL District Drug Warehouse, UPMSCL Head Office, or any other location as specified by the Tender Inviting Authority (TIA).
- (iii) The **delivery timelines** for various destination zones shall be as follows:

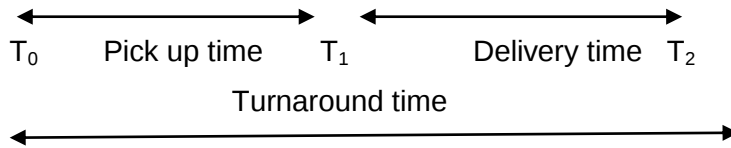
S. No.	Delivery Zone / Location	Delivery Timeline
1	Zone-1 (Within Uttar Pradesh)	Within 48 hours from the time of pickup (T₁ to T₁ + 48 hrs.)
2	Zone-2 (Outside Uttar Pradesh) — Bihar, Chandigarh, Chhattisgarh, Delhi, Haryana, Himachal Pradesh, Jharkhand, Madhya Pradesh, Punjab, Rajasthan, and Uttarakhand	Within 72 hours from the time of pickup (T₁ to T₁ + 72 hrs.)
3	Zone-3 (Outside Uttar Pradesh, other than the States/UT mentioned in Zone-2)	Within 72 hours from the time of pickup (T₁ to T₁ + 72 hrs.)

2.7 Turnaround Time (TAT)

- (i) The Turnaround Time (TAT) shall refer to the time span between the initiation of the pickup request and the delivery of the consignment to the designated consignee.
- (ii) The Service Provider shall ensure timely pickup and dispatch of consignments from the designated pickup location within the stipulated time frame, following the initiation of a system-generated request through the IT-based dashboard provided by the firm.

Illustration of TAT Calculation :

Stage	Activity Description
T_0	Initiation of pickup request (system-generated)
T_1	Pickup of consignment from designated location
T_2	Delivery of consignment to designated consignee
Turnaround Time (TAT)	$T_2 - T_0$



(iii) The **maximum allowable Turnaround Time (TAT)** for each consignment shall be as follows:

Schedule No.	Delivery Zone / Location	Maximum Turnaround Time (from T_0)
1	Zone-1 (Within Uttar Pradesh)	Within 120 hours from initiation of pickup request (T_0)
2	Zone-2 (Outside Uttar Pradesh) — <i>Bihar, Chandigarh, Chhattisgarh, Delhi, Haryana, Himachal Pradesh, Jharkhand, Madhya Pradesh, Punjab, Rajasthan, and Uttarakhand</i>	Within 144 hours from initiation of pickup request (T_0)
3	Zone-3 (Outside Uttar Pradesh — States/UTs other than those mentioned in Zone-2)	

(iv) In case of non-compliance with the prescribed Turnaround Time (TAT), if a courier agency records more than 30 instances of such non-compliance within a month, penalties shall be imposed as per the following schedule in addition to the other penalties as prescribed as per SLA.

S. No.	No. of Occasions in a Month	Percentage of Penalty on Total Monthly Payment (In addition to other penalties)
1	30 – 45	3%
2	46 – 60	5%
3	More than 60	7%

Note:

For the purpose of this clause, an “occasion” shall refer to any instance where delay in delivery of any consignment beyond the prescribed time limit as per the defined Turnaround Time.

2.8 Handling of consignment

(i) The Service provider will ensure that all boxes must be clearly labeled with barcode, and service

provider must ensure boxes are not inverted, dropped, or stacked in a manner that risks product integrity

- (ii) Service Provider shall ensure that temperature-sensitive medicines must be handled as per prescribed cold chain requirements, if applicable.
- (iii) The Service Provider shall deploy trained and experienced personnel who must be familiar with handling pharmaceutical products and comply with standard protocols for maintaining hygiene and safety.
- (iv) The Service Provider shall be held fully responsible for any damage, loss, or contamination of medicines due to mishandling or negligence during loading, transit and unloading.

2.9 Documentation

- (i) The **Service Provider** shall be responsible for generating **Delivery Challans (DCs)** for every consignment. Each DC must clearly indicate: **consignee details, items delivered, quantity, vehicle number, dispatch/delivery timestamps**, and any other relevant remarks. Every delivery must be acknowledged by the receiving authority. A **Proof of Delivery (POD)** is mandatory for all shipments. The use of an **Electronic POD (e-POD) system** is preferred, capturing the **recipient's digital signature, GPS-based timestamp, and photographic evidence**.
- (ii) The Service Provider shall ensure that all delivery vehicles are equipped with GPS tracking systems capable of recording real-time location and time logs for each trip and delivery point. All documentation—including Delivery Challans, PODs, GPS logs, and Trip Sheets must be retained in physical or digital format for a minimum of 36 months and be made available for inspection or audit by the Authority upon request. Any non-submission, tampering, or inaccurate reporting shall be considered non-compliance and may attract strict action by the Tender Inviting Authority (TIA).
- (iii) The Service Provider shall ensure full compliance with all applicable legal and regulatory requirements related to the logistics and transportation of consignments.

3. Liquidated Damages & Penalty

3.1 Pick up-Liquidated Damages

If the goods are picked up beyond the prescribed pick up schedule, 5% penalty per day of the total freight value for that consignment or part thereof will be levied up to a maximum of 10%. In case of failure in pick up within permissible time limit as furnished in Service Level Agreement, alternate arrangements will be considered by UPMSCL.

3.2 Delivery -Liquidated Damages

- (i) If the goods are delivered beyond the prescribed delivery schedule, 5% penalty per day of the total freight value for that consignment or part thereof will be levied up to a maximum of 10% as furnished in Service Level Agreement.
- (ii) In case, if both pick-up and delivery is delayed in a particular transport order beyond the prescribed time schedule, both the Pick-up LD and Delivery LD as applicable will be levied.

Service Level Agreement (SLA)

1. Pick-up Timeline and penalty charges :

Pick-up Locations	Goods	Pick-up Schedule	Timeline / Penalty Charges
UPMSCL Head Office, District Drug Warehouses, or any other locations designated by TIA	Consignments	Daily pick-up	T₀ + 24 hrs. – No penalty
			Delay of 24 hours (T₀ + 24 hrs. to T₀ + 48 hrs.) Penalty of 5% of freight value per consignment.
			Delay of 25 – 48 hours (T₀+48 hrs. to T₀+72 hrs.) Penalty of 10% of freight value per consignment.
			Beyond delay of 48 hours (more than T₀ + 72 hrs.) The courier order will be auto cancelled, and a flat 50% of the freight value shall be levied as penalty per consignment.

2. Delivery Schedule/timelines and penalty charges

Delivery Zone	Pick-up Point	Delivery timelines calculated from T ₁ (Actual pickup time) / penalty in % of freight value per consignment			
		T ₁ +48 hrs.	T ₁ + 48 to T ₁ +72 hrs.	T ₁ +72 to T ₁ +96 hrs.	T ₁ >96 hrs.
Zone-1	District Drug Warehouse of UPMSCL / Any other designated location	No penalty	Penalty of 5% of freight value per consignment.	Penalty of 10 % of freight value per consignment	The courier order will be auto cancelled, and a flat 50% of the freight value shall be levied as penalty per consignment.

Delivery Zone	Pick-up Point	Delivery timelines calculated from T ₁ (Actual pickup time) / penalty in % of freight value per consignment			
		T ₁ +72 hrs.	T ₁ +72 to T ₁ +96 hrs.	T ₁ +96 to T ₁ +120hrs.	T ₁ >120 hrs.
Zone-2	UPMSCL Head Office, Lucknow	No penalty	Penalty of 5% of freight value per consignment.	Penalty of 10 % of freight value per consignment	The courier order will be auto cancelled, and a flat 50% of the freight value shall be levied as penalty per consignment.
Zone-3	UPMSCL Head Office, Lucknow				

- T₀ : Initiation of pickup request (system-generated)
- T₁: Refers to the actual pickup time of the consignment.
- T₂ : Refers to the actual delivery time of the consignment
- Penalties are applied per consignment for delays exceeding the specified timelines.
- UPMSCL reserves the right to make alternate arrangements at the risk and cost of the courier agency in case of delays or non-compliance.

3. **Penalty**

In case of non-compliance with the prescribed Turnaround Time (TAT), if a courier agency records more than 30 instances of such non-compliance within a month, penalties shall be imposed as per the following schedule in addition to the other penalties as prescribed as per Service Level Agreement.

S. No.	No. of Occasions in a Month	Percentage of Penalty on Total Monthly Payment (In addition to other penalties)
1	30 – 45	3%
2	46 – 60	5%
3	More than 60	7%

Note: For the purpose of this clause, an “occasion” shall refer to any instance where delay in delivery of any consignment beyond the prescribed time limit as per the defined Turnaround Time.

4. **Payment Terms**

- (i) No advance payment shall be made by UPMSCSL at the time of signing of Contract with Service Provider
- (ii) Price (inclusive of all taxes), to be charged by the Service Provider for provision of services in terms of the Contract shall not vary from the rates agreed upon in the Financial Proposal/ Contract
- (iii) No separate payments shall be made for any consumables, Packaging Items, IT Dashboard, manpower deployed, for the envisaged services to the Service Provider. The cost for the same shall be borne by the Service Provider and has to be accounted for in the Financial Proposal
- (iv) All the Payments will be made in Indian Rupees only (INR)
- (v) Payments shall be subject to deductions of any amount for which the Service Provider is liable as per the penalty clauses.
- (vi) Invoice in 03 (three) copies with requisite documents/proofs to be submitted to UPMSCSL.
- (vii) The rate applicable for slab within which the actual consignment weight falls will be paid.
- (viii) After delivery at the destination site, the courier agency shall upload proof of delivery in the online platform provided by Bidder.
- (ix) The Courier Agency shall also submit their monthly GST invoice / bill in triplicate to UPMSCSL at the end of each calendar month on or before 7th of following month for the services rendered during the billing month along with proof of delivery as per format prescribed by UPMSCSL
- (x) Proof of delivery (POD) is to be submitted within a month and on demand in specific cases, if required earlier and shall preserve the delivery records at least for the period of 12 months and shall be in position to produce the same and when demanded in case of any disputes.
- (xi) Payment will be made by NEFT/RTGS only after deducting applicable TDS and any statutory Deductions as per law.

5. **USE OF CONTRACT DOCUMENTS AND INFORMATION**

The Bidder shall not, without the TIA prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, sample, or information furnished by or on behalf of the TIA in connection therewith, to any person other than a person employed by the Bidder in the performance of

the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

6. FORCE MAJEURE

- a. For purposes of this clause, Force Majeure means an event beyond the control of the successful bidder and not involving the successful bidder's fault or negligence and which is not foreseeable and not brought about at the instance of, the party claiming to be affected by such event and which has caused the non – performance or delay in performance. Such events may include, but are not restricted to, acts of the Tender Inviting Authority either in its sovereign or contractual capacity, wars or revolutions, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes excluding by its employees, lockouts excluding by its management, and freight embargoes.

Scarcity of materials and power cut shall not be considered as force majeure.

- b. The successful bidder shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- c. If a Force Majeure situation arises, the Bidder shall promptly notify the TIA in writing of such a condition and the cause thereof with satisfactory documentary proof, within twenty-one (21) days of occurrence of such event. The time for Pick up and delivery of documents, Drug testing Samples may be extended by the Tender Inviting Authority at its discretion for such period as may be considered reasonable. Unless otherwise directed by the TIA in writing, the Bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. In case Force Majeure event the Tender Inviting Authority is unable to fulfill its contractual commitment and responsibility, the Tender Inviting Authority will notify the successful bidder accordingly.

7. RECOVERY OF DUES TO THE UPMSCL, FROM THE BIDDER

7.1 All expenses, damages and other dues payable to the UPMSCL by the Bidder under any provisions of this Agreement may be recovered from the amounts due or subsequently becoming due from the UPMSCL to the Bidder under this or any other Agreement. In case such amounts are insufficient to fully cover such expenses, damages or other dues payable, it shall be lawful for the UPMSCL to recover the balance amount from the Performance Security of the Bidder and all other money held by UPMSCL, and in such case if Performance Security is insufficient, then it shall also be lawful for the UPMSCL to recover the residue of the said expenses, damages and dues, if necessary, by resorting to legal proceedings against the Bidder.

7.2 In all matters pertaining to the tender, the decision of The Tender Inviting Authority/Managing Director, Uttar Pradesh Medical Supplies Corporation Limited, shall be final and binding.

8. TERMINATION OF AGREEMENT ON BREACH OF CONDITIONS:

- a. In case the Bidder fails or neglects or refuses to faithfully perform any of the Covenants on its part herein contained or violates the condition in Tender Document, it shall be lawful for the UPMSCL to forfeit the amount deposited by the Bidder as Performance Security and cancel the agreement, apart from blacklisting the Bidder for a period of up to two years.
- b. In case the Bidder fails, or refuses to observe, perform, fulfill and keep, all or any one or more or any part of any one of the Covenants, stipulations and provisions herein contained, it shall be lawful for the UPMSCL on any such failure, neglect or refusal, to put an end to the Agreement and thereupon every article, clause and thing herein contained on the part of the UPMSCL shall cease and be void, and in case of any damage, loss, expense, differences in cost or other money during the continuance of the Agreement becoming due or owing by the Bidder to the UPMSCL, it will be open for the UPMSCL to recover from the Bidder, all such damages, losses, expenses, differences in cost or other dues as aforesaid, it shall be lawful for the UPMSCL to appropriate the Performance Security made by the Bidder as herein before mentioned to reimburse all such damages, losses, expenses, differences in cost and other dues as the UPMSCL shall have sustained, incurred or been put to by reason of the Bidder having seen quality of any such failure, negligence or refusal as aforesaid or other breach in the performance of the Agreement.
- c. At any time during the period of the agreement, if it is found that any information furnished by the Bidder to the UPMSCL, either in its Tender or otherwise, is false, UPMSCL, may put an end to the Agreement/ Agreement wholly or in part.
- d. The Bidder will not be entitled for any compensation whatsoever in respect of termination of the Agreement by the UPMSCL.

9. TERMINATION FOR INSOLVENCY

The Tender inviting Authority may at any time terminate the Contract in its entirety, if at any time, the successful bidder files for insolvency in any court or agency pursuant to statute or regulation of any state or country. Tender inviting Authority shall give written notice to the successful bidder, if the Bidder becomes bankrupt or otherwise insolvent. In this event, termination shall be without compensation to the Bidder, provided that such termination shall not prejudice or affect any right of action or remedy that has accrued or shall accrue thereafter to the Tender inviting Authority.

10. TERMINATION FOR CONVENIENCE

The Tender inviting Authority, may by written notice sent to the Bidder, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the TIA convenience, the extent to which performance of work under the Contract is terminated, and the date upon which such termination becomes effective.

11. RESOLUTION OF DISPUTES

- a. If dispute or difference of any kind shall arise between the Tender Inviting Authority and the successful bidder in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations.

- b. If, after thirty (30) days from the commencement of such informal negotiations, the TIA and the Bidder have been unable to resolve amicably a Contract dispute, either the Tender Inviting Authority or the successful bidder may give notice to the other party of its intention to commence arbitration, as provided by the applicable arbitration procedure and shall be as per the Arbitration and Conciliation Act, 1996.
- c. In the case of a dispute or difference arising between the Tender Inviting Authority and a bidder relating to any matter arising out of or connected with the contract, such dispute or difference shall be referred to a sole arbitrator as mutually decided by the parties. According to the Arbitration Act, the fees will be borne equally by the both parties. The Arbitrator's award shall be final and Conclusive.
- d. **Seat of Arbitration**: The seat of arbitration shall be at Lucknow, Uttar Pradesh, India. Courts of Lucknow shall have exclusive jurisdiction.
- e. **Seat of Other Dispute** ; In any case of dispute, the Court of Jurisdiction will be Allahabad High Court, Lucknow bench only. The language of Arbitration shall be English language and shall be governed, construed in accordance with applicable Indian laws.

12. GOVERNING LANGUAGE

The contract shall be written in English language. All correspondence and documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

13. NOTICES

For the purpose of all notices, the following shall be the address of the **Tender Inviting Authority (MD, UPMSCSCL)**.

UTTAR PRADESH MEDICAL SUPPLIES CORPORATION LIMITED
(A Government of Uttar Pradesh Undertaking)

Regd. Office: **SUDA Bhawan , 7/23, Sector-7, Gomti Nagar Extension, Lucknow-226002**

Tel. No.- 0522-2838102

E-mail- quality@upmsc.in

14. FRAUDULENT AND CORRUPT PRACTICES

It is required that all concerned namely the bidders/ Successful bidders etc to observe the highest standard of ethics during the Tender process, Rate contract and execution of such contracts. In pursuance of this policy, the Tender Inviting Authority defines, for the purposes of this provision, the terms set forth below as follows:

- a. **“Corrupt practice”** is the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
- b. **“Fraudulent practice”** is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation; shall also include misrepresentation of facts in order to influence a Tender process or the execution of a contract to the detriment of the Tender Inviting Authority, and includes collusive practice among bidders (prior to or after tender submission) designed to establish tender prices at artificial non-competitive levels and to deprive the

Tender Inviting Authority of the benefits of free and open competition. Suppression of facts such as blacklisting of the bidder elsewhere for reason of failure in quality services / conviction under criminal act Act/submission of fake/forged document shall be deemed as fraudulent practices. Making false/incorrect statement shall also be treated as fraudulent practice.

- c. **“Collusive practice”** is an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party;
- d. **“Coercive practice”** is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;
- e. **“Obstructive practice”** is deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Tender inviting authority investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation.
- f. No bidder shall contact the Tender Inviting Authority or any of its officers or any officers of the Government on any matter relating to its bid, other than communications for clarifications and requirements under this tender in writing, with an intention to influence the members of various committees or officials of Tender Inviting Authority or any person associated with UPMSC. Any such effort by a bidder to influence the Tender Inviting Authority/ BID Evaluation Committee/ bid comparison or contract award decisions may result in rejection of the bid; or If the TIA determines at any point of time that the Bidder/Supplier has engaged in corrupt, fraudulent, collusive, coercive or obstructive practices, in competing for or in executing the Contract, then the TIA may reject the bid submitted by the bidder or terminate the contract of Bidder.

15. SAVING CLAUSE

No suit, prosecution or any legal proceedings shall lie against Tender Inviting Authority or any person under UPMSC for anything that is done in good faith or intended to be done in pursuance of this tender.

16. FALL CLAUSE

The prices under a rate contract shall be subject to price fall clause. If the rate contract holder quotes/ reduces its price to render similar goods, works or services at a price lower than the rate contract price to anyone in the State at any time during the currency of the rate contract, the rate contract price shall be automatically reduced with effect from the date of reducing or quoting lower price, the rate contract shall be amended accordingly. The firms holding parallel rate contracts shall also be given opportunity to reduce their price by notifying them the reduced price giving them fifteen days time to intimate their acceptance to the revised price. Similarly, if a parallel rate contract holding firm reduces its price during currency of the rate contract, its reduced price shall be conveyed to other parallel rate contract holding firms and the original rate contract holding firm for corresponding reduction in their prices. If any rate contract holding firm does not agree to the reduced price, further transaction with it, shall not be conducted.

SECTION IV

FORMATS

FORMATS

S.N.	Format No.	Description	Page No.
1 -	I	Check List of Documents Enclosed	31-32
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3 -	III	Particulars of Tender Fee Deposited	34
4 -	IV	Particulars of EMD Deposited	35
5 -	V	Average Annual Turnover Certificate (To be submitted along with Audited Balance Sheet)	36
6 -	VI	Declaration	37
7 -	VII	Bank Detail of the Bidder.	38
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10 -	X	Details of District Branch Office	41
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FORMAT – I

CHECK LIST

The bidders are hereby instructed to upload the following documents as per the checklist and must mention the page numbers against each column of the checklist. The documents should be page numbered & arranged serially, self-attested, stamped by the authorized signatory and attested by public notary.

Checklist sheet is mandatory to fill & the documents of technical bid should be arranged in accordance to checklist

S. No.	Description of the document	Yes/No	Page no.	Remarks
1	Checklist of Document enclosed as per Format – I			
2	Description of the Bidder Should include the information asked in Format – II			
3	Copy of e-Transfer Receipt for deposit of tender processing fee along with Format – III			
4	Copy of e-Transfer Receipt for deposit of EMD along with Format – IV / Copy of exemption certificate.			
5	Notarized Photocopy of Bidders Registration Certificate			
6-	Three years experience of Service as per Format-9			
7-	Notarize Photocopy of GST registration certificate.			
8-	Average annual turnover statement (Format – V) along with audited balance sheet.(UDIN No. is mandatory)			
9-	Declaration on notarized Rs 100 Judicial Stamp Paper As per Format-6			
10-	Bank Details of the bidder. (As per Format – VII)			
11-	Format for Performance Security as per Format-VIII			
12-	Copy of Bidders PAN card.			
13-	Performa for performance Statement as per Format-IX			
14-	Details of District Branch Office as per Format-X			
15-	Declaration Form as per Format-XI			
16-	Details of Directors/Partners/Proprietor etc as per as per Format-XII			
17-	A Declaration on the Prescribed Proforma Duly Signed for the Acceptance of the Tender Conditions as per Format- XI			

18-	Letter of Authorization as per Format-XIII			
18-	List of Clientele of for whom they did Services in the previous year (2024-2025) duly certified by Chartered Accountant as Annexure -VI			
19-	Integrity Pact as per Format-XIV			
20-	Agreement for the Empanelment of Analytical Laboratory as per Format-XV			
21-	BOQ Formats			
34-	Other documents for establishing eligibility of bidder			
35-	Other document if asked by TIA			

Note : BOQ/Price bid has to be uploaded in the specific template in tender portal and shall not be included as part of the technical bid. Integrity pact & Agreement are not required to be submitted as part of the bid as the same would be required to be furnished by qualified bidders to whom contracts shall be awarded.

FORMAT – II

Details Of Bidder

S.N.	Particulars	Details
1-	Name of Firm/Company	
2 -	Full Address	
3-	CIN	
4 -	Name & Contact details of Owner/Managing Director of the Company	
5 -	Phone No./Mobile	
6 -	e-mail	
7 -	Branches & Their Addresses	
8 -	Date of Inception	
9 -	Registration No. of Bidder & Date of Issue	
10 -	Registration no. Issued By	
11 -	Validity of Registration	
13 -	Name & Designation of the person authorizing	
14 -	Name, Designation & Contact details of the Authorized signatory submitting bid & signing contract	
15 -	Specimen Signature of Authorized signatory	
18-	GST No.	
19-	PAN No.	

Note : All correspondence to the Laboratory will be done on (5) & (6) only.

FORMAT – III

PARTICULARS OF TENDER FEE DEPOSITED

(To be submitted along with technical bid)

- i) **Reference No. of BID :**
- ii) **Particulars of Tender fee : -**
 - a) NEFT /e- Transfer Reference No. _____
 - b) Date on which transfer made _____
 - c) Transferred Amount Rs. ----- only.
 - d) Name and address of Bank through which transfer made -----
 - e) Name and address of the bidder:
- iii) **PAN No:**
(Copy of PAN card duly attested by the bidder under his seal and signature to be submitted.)
- iv) **GST No:**
(Copy of GST certificate duly attested by the bidder under his seal and signature to be submitted)

SIGNATURE OF THE AUTHORIZED REPRESENTATIVE

NAME _____

DESIGNATION _____

NAME OF THE FIRM/ BIDDER _____

STAMP OF THE FIRM/ BIDDER _____

FORMAT – IV

PARTICULARS OF EMD DEPOSITED (To be submitted along with technical bid)

- i. Reference No. of Bid:
- ii. Particulars of EMD submitted: -
- iii. RTGS/e- Transfer Reference No. _____
- iv. Date on which transfer made _____
- v. Transferred Amount Rs.----- only
(Rupees.....only).
- vi. Name and address of Bank through which transfer made -----
- vii. Name and address of the bidder:
- viii. PAN No:
- ix. (Copy of PAN card duly attested by the bidder under his seal and signature to be submitted.)
- x. GST No:
- xi. (Copy of GST certificate duly attested by the bidder under his seal and signature to be submitted)

SIGNATURE OF THE AUTHORIZED REPRESENTATIVE

NAME _____

DESIGNATION _____

NAME OF THE FIRM/BIDDER _____

FORMAT – V

AVERAGE ANNUAL TURNOVER CERTIFICATE

To

Managing Director,
UP Medical Supplies Corporation Ltd.
SUDA Bhawan, 7/23, Sector-7, Gomti Nagar Extension,
Lucknow, Uttar Pradesh-226002

We hereby certify that M/s _____ (the name of participant in the tender) who is participating in the e-Tender for Rate contract for domestic courier / Cargo services to UPMSCL called by UPMSCL, Lucknow, vide Tender reference number UPMSCL/QC-007/017//25-26 dated ; 31.10.25 has a Financial turnover given as below: -

(1)	Turnover in the Financial Year 2021-2022.	Rs.
(2)	Turnover in the Financial Year 2022-2023.	Rs.
(3)	Turnover in the Financial Year 2023-2024.	Rs.

The above information is correct and true.

Office seal:

Signature

Name of Proprietor / Partner/Authorized Signatory of
bidder with firm's rubber stamp/seal

CERTIFIED BY CHARTERED ACCOUNTANT (CA)

Name of Chartered Accountant (In capital letter):

Regd. No. of Chartered Accountant: _____

UDIN (Unique Document Identification Number) :

NOTE : The turnover of other than participant will not be accepted. Audited balance sheet & profit & loss statement for above mentioned three years (Self attested & Certified by CA shall also be enclosed as proof of the claim). **UDIN is mandatory and it should be mentioned on each financial Statement.**

FORMAT – VI

**‘Notarized on Rs. 100/- Non Judicial stamp paper’
DECLARATION**

PHOTO

I,.....S/o.....

R/o.....do

solemnly affirm: That my Firm/Company/Corporation/LLP is participating in tender no. UPMSCL/QC-007/017/25-26 dated ; 31.10.25 of MD, Uttar Pradesh Medical Supplies Corporation Ltd., Lucknow and I am executing this declaration for myself and on behalf of my Firm/Company/Corporation/LLP.

1. That my Firm/Company/Corporation/LLP and it's Proprietor or any of its Directors/Partners/Authorized signatories has not been convicted by any Court of India or other law related to domestic courier/ Cargo services. I shall inform the UPMSCL immediately, if there is any conviction from aforesaid any authority.
2. That my Firm/Company/Corporation/LLP is not under blacklisting/ debarring by any Tender Inviting Authority, or by Central Govt./any State Govt. or organizations/agencies there under on grounds of issue related to domestic Courier/ Cargo Services.
3. In case of exemption of my Firm/Company/Corporation/LLP from payment of Earnest Money Deposit by a Govt. order, I undertake to pay the said sum without any demur on receipt of demand issued by the Tender Inviting Authority.
4. That, the rates quoted are not higher than the rates quoted to other Government/Semi-Government/Autonomous/Public Sector Hospitals/ Institutions/ Organizations situated in India in the same financial year and also not higher than the prices notified by the Competent authority. In case my firm/company/Corporation/LLP decides to carry out courier and cargo service at lower prices, to Central Govt. or any State Government or their organizations/agencies, the same will be intimated to UPMSCL immediately and the contract shall be revised accordingly.
5. That the information given by me in this tender form is true and correct to the best of my knowledge and belief and I am aware of the 'Tender Inviting Authority's' right to forfeit the Earnest Money Deposit and/or Security Deposit and blacklist my Firm/Company/Corporation/LLP, if any information furnished is proved false.
6. That I have read the terms and conditions of the tender and I and my firm/Company/Corporation/LLP agree to abide by these terms and conditions and other guidelines issued in this regard.

Signature :

Name :

Designation :

SEAL:

Note: Letter of Authorization to sign the tender document/related papers/deeds are to be enclosed with this undertaking.

FORMAT – VII

BANK DETAILS OF THE BIDDER

1	Name of the Bank.	
2	Branch Name& address.	
3	Branch Code No.	
4	Branch Manager Mobile No.	
5	Branch Telephone no.	
6	Branch E-mail ID	
7	9 digit MICR code number of the bank and branch appearing on the MICR cheque issued by the bank	
8	IFSC code of the Branch	
9	Type of Account (Current/Saving)	
10	Account Number (As per in cheque book)	

(in lieu of the bank certificate to be obtained, please **attach the copy of original cancelled cheque** issued by bank for verification of the above particulars).

I /We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I shall not hold M/s. Uttar Pradesh Medical Supplies Corporation Ltd. (UPMSCL) responsible. I have read the conditions of the tender/agreement entered and agree to discharge the responsibility expected of me / from the company as a bidder /successful bidder.

Date: _____ Company Seal _____ Signature _____
Place: _____ (Name of the person signing & designation) _____

CERTIFIED THAT THE PARTICULARS FURNISHED ABOVE BY THE COMPANY ARE
CORRECT AS PER OUR RECORDS.

Bank Seal with address. _____ Signature of the authorized
official of the bank. _____

FORMAT - VIII

Format for Performance Security

To,
The Managing Director,
Uttar Pradesh Medical Supplies Corporation Ltd.
SUDA Bhawan, 7/23, Sector-7, Gomti Nagar Extension,
Lucknow, Uttar Pradesh

WHEREAS (name and address of the Bidder) (hereinafter called "Firm/Company")

has undertaken, in pursuance of Tender no..... dated i.e. e-tender for rate contract for domestic courier/ Cargo services to UP Medical Supplies Corporation Ltd herein after called "the contract").

AND WHEREAS it has been stipulated by UPMSCL in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the bidder such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Firm/Company, up to a total of..... (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Bidder before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between UPMSCL and the Bidder shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the day of, 2025.

.....

(Signature of the authorized officer of the Bank)

.....

Name and designation of the officer

.....

Seal, name and address of the Bank / Branch

FORMAT- IX

Proforma for Performance Statement

(For a period of last 3 years)

Name & Address of the Bidder : _____

Details of Contract Executed in Last 3 Years

S.No.	Client/Institution/ Organization Details	Description of Work	Contract Value	Contract Period Duration	Remarks, If any
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Note ; Supporting documents against each contract have to be submitted with the Technical
BID

Signature of Authorised Signatory.....

Office Seal :

FORMAT - X

Details of Branch Office in Uttar Pradesh

S.No.	District	Address of Office (Own or Hired)	Office Phone No.	Name And Designation of authorized person to contact	Mobile no. of Authorized Person
1.					
2.					
3.					
4.					
5.					

:

Signature:-.....

Date:-.....

Name or Firm/Company :-

.....

Office Seal:-.....

FORMAT - XI

DECLARATION FORM

I / We _____(Name of the Bidder) having our office at

----- do declare that I/We have carefully read all the conditions of tender of Uttar Pradesh Medical Supplies Corporation Limited, for the E-tender floated for Rate contract for domestic courier/Cargo Services to UP Medical Supplies Corporation Limited for the tender period of Two year from the date of acceptance and abide by all conditions set forth therein.

I / We further declare that I / We posses valid License for Domestic courier/ Cargo services bearing license no.....which is valid upto.....

Signature :
Date :
Name of :
Bidder.
Office Seal :

FORMAT - XII

DETAILS OF DIRECTORS /PARTNERS /PROPRIETOR ETC.

S.No.	Name	Whether Director/ Partner or Proprietor/ Incharge of Firm/Company	Whether responsible for day to day working of the Courier Services	Address	Phone no., Mobile No., E mail
1.					Ph : Mobile : E-mail :
2.					Ph : Mobile : E-mail :
3.					Ph : Mobile : E-mail :
4.					Ph : Mobile : E-mail :
5.					Ph : Mobile : E-mail :

Signature :
Date :
Name of :
Firm/Company :
Office Seal :

FORMAT- XIII

Letter of Authorization

POWER OF ATTORNEY FOR SIGNING OF BID

Know all men by these presents, We, _____ (name of the firm/company/LLP and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr. _____ / Ms _____ (Name), son/daughter/wife of _____ and presently residing at _____, who is presently employed with us/ the Lead Member of our Consortium and holding the position of _____, as our true and lawful attorney (hereinafter referred to as the **“Attorney”**) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental hereto submission of our bid for E-Tender for Rate contract for domestic Courier/Cargo services to UP Medical Supplies Corporation Limited, in Uttar Pradesh Medical Supplies Corporation Limited (the “Authority”) including but not limited to signing and submission of all applications, bids and other documents and writings, participate in bidders’ meetings and other conferences and providing information/responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts including but not limited to the Agreements and undertakings consequent to acceptance of our bid, and generally dealing with the Authority in all matters in connection with or relating to or arising out of our bid for the procurement of drugs. We hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, _____, THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF _____, 2025.

For

.....

(Signature)

Witnesses:

(Name, Title and Address)

1.

2.

[Notarised]

Accepted

.....

(Signature)

(Name, Title, all relevant Contact details and Address of the Attorney)

Notes :

- ☐ *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.*
- ☐ *Also, wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.*
- ☐ *Power of Attorney should be executed on a non judicial stamp paper of appropriate value as relevant to the place of execution (if required under applicable laws).*
- ☐ *For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and notarized in the jurisdiction where the Power of Attorney is being issued.*

FORMAT – XIV

INTEGRITY PACT

(To be given on letter head of the bidder, duly signed by the authority having legal power of attorney to bind the firm/company)

1. This Integrity pact is a fidelity agreement between the **Bidder** (which include all their employees, agents and consultants etc. who are registered/seek registration or awarded/seek Contract(s)/Rate Contract(s) (RCs) on one hand and **Uttar Pradesh Medical Supplies Corporation Ltd** (hereinafter called UPMSCL) which includes all its employees/officials.
2. Under this Integrity Pact, it has been agreed, accepted and undertaken to use, practice and observe all the best, clean, ethical, honest and legal means and behavior maintaining complete transparency and fairness in all activities concerning Registration, Bidding, Contracting/Rate Contracting and performance thereto. Neither the Bidder nor the Public Authority which include indenters, MD,UPMSCL/Tender inviting authority and inspection officials of UPMSCL shall have conflict of interest of any kind whatsoever nor demand or pay or accept any illicit gratification/bribe or hospitality or consideration/favor of any kind whatsoever and shall not use any corrupt practices including fraud, misrepresentation, misleading or forged/false documents, concealing/suppressing facts, undue pressures or influences from anyone (written or verbal/telephonic), bribery, rigging, cartelization, anti-competitive practices, collusion, which are not limited to, but also include the following:
 - (a) **Collusive bidding:** Collusive bidding can take form of an agreement among Bidders to divide the market, set prices, or limit services. It can involve 'wage fixing, kickbacks, or misrepresenting the independence of the relationship between the colluding parties'. In legal terms all acts affected by collusion are considered void.
 - (b) **Bid rotation:** In bid-rotation scheme conspiring Bidders continue to bid, but they agree to take turns being the winning (i.e. lowest qualifying) bidder. The way in which bid-rotation agreements are implemented can vary.
 - (c) **Cover Bidding:** Cover (also called complementary, courtesy, token or symbolic) bidding occurs when individuals or firms/companies agree to submit bids that involve at least one of the following: (1) a competitor agrees to submit a bid that is higher than the bid of the designated winner, (2) a competitor submits a bid that is known to be too high to be accepted, or (3) a competitor submits a bid that contains special terms that are known to be unacceptable to the purchaser.
 - (d) **Bid suppression:** Bid-suppression schemes involve agreements among competitors in which one or more firms/companies agree to refrain from bidding or to withdraw a previously submitted bid so that the designated winner's bid will be accepted.
 - (e) **Market allocation:** Competitors carve up the market and agree not to compete for certain, customers or in certain geographic areas. Competing firms/companies may, for example, allocate specific customers or types of customers to different firms/companies, so that competitors will not bid (or will submit only a cover bid) on contracts offered by a certain class of potential customers which are allocated to a specific firm/company etc.
3. The party hereby agrees that he will not indulge in any such activity and will inform UPMSCL if any such activity is on. The party further agrees that he will not give any favour, bribe, speed money and gifts directly or indirectly to any employees, officials etc. of UPMSCL and will not commit any offence in contravention of relevant IPC/Prevention of Corruption Act or any Indian law in force.
4. The party hereby agrees that while canvassing order, they will not provide any inducement of the indenter, whether directly or indirectly including cash and non cash both pre, during and post procurement action and inform the UPMSCL if any such event is unfolding for which UPMSCL on assessment of the issue will refer the matter to the concerned administrative authority.

- 5 In case of failure or default in terms of this Integrity Pact the UPMSCL will be subjected to actions prescribed under the applicable Law of the Land, including penal actions and prosecution, while the Supplier will bear any or a combination of following penalties:
- 5.1. Cancellation of Contract/Rate Contracts (RCs)
 - 5.2. Forfeiture of all securities and performance Bank Guarantees
 - 5.3. Refusal to grant any kind of contracts/RCs for further period of 3 (three) years
 - 5.4. Suspension and/or banning the business dealings for period upto 3 (three) years
 - 5.5. Any other administrative or penal actions as deemed fit.
 - 5.6. Action under IPC/Prevention of Corruption Act and other relevant laws of the country.
6. Agreed, accepted and signed on behalf of Bidder on this day and year mentioned below and handed over to the concerned office of UPMSCL forming integral part of all the affairs and transactions with and in relation to UPMSCL.

Signature on behalf of Bidder Firm.....

Name and designation/capacity of signatory.....

Full address of the Bidder Firm.....

Seal and Stamp of the Bidder Firm.....

Place:

Date:

FORMAT – XV

AGREEMENT FOR THE RATE CONTRACT FOR DOMESTIC COURIER/CARGO SERVICES TO UP MEDICAL SUPPLIES CORPORATION LIMITED

(Non-Judicial Stamp Rs 500)

AGREEMENT

THIS AGREEMENT is made on this..... day of, 2025

Between

Uttar Pradesh Medical Supplies Corporation Ltd company incorporated in the Republic of India registered under the Companies Act, 2013 and having its registered office at SUDA BHAWAN,7/23, Sector-7,Gomti Nagar Extension,Lucknow-226002 and having GST No. 09AACCU2250P1ZZ hereinafter referred as the “**MD,UPMSCL/Tender Inviting Authority**”, which term shall, unless excluded by or repugnant to the subject or context, include its successors and permitted assigns, of the ONE PART:

And

..... a company/firm/corporation/LLP incorporated in the Republic of India registered under the Companies Act, 2013/1956 and having its registered office at, and having GST No. hereinafter referred as the “**Bidder**”, which term shall, unless excluded by or repugnant to the subject or context, include its successors and permitted assigns, of the OTHER PART and FINAL PART.

WHEREAS the UPMSCL has invited tenders for the e - Tender for Rate contract the empanelment of analytical testing laboratories for the analysis of drugs.

TENDER No..... Dated; The Bidder has submitted technical and Price Bids as contained in the Tender Document. The Tender Inviting Authority has finalized the tender in favour of the Bidder for rate contract for domestic Courier/ Cargo Services to UP Medical supplies Corporation Limited.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Tender Document referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - 2.1. All the documents submitted by the Bidder as part of Technical Bid and Price Bid;
 - 2.2. A List of L-1 Rate (With Tax) for which Domestic Courier/ Cargo Services is empanelled for two years as per agreement duration.

- 2.3. The Specifications and other service related parameters
- 2.4. The clarifications and amendments issued / received as part of the Tender Document
- 2.5. The General Conditions of Contract;
- 2.6. The Specific Conditions of Contract; and All other condition described in tender document;
- 2.7. Offer Letter to domestic courier/Cargo Services.

(3) Whereas the Bidder has agreed to undertake the Courier Services for the UPMSCL, the list of UPMSCL District drug warehouses and List of UPMSCL empanelled NABL accredited Laboratories mentioned in the Tender documents attached hereto at the rates noted therein and in the manner and under the terms and conditions hereinafter mentioned.

(4) And whereas the Bidder has deposited with the UPMSCL, a sum of Rs. 10,00,000/- (Rupees Ten lakh) as Performance Security for the due and faithful performance of this Agreement, to be forfeited in the event of Non-Performance. Now these presents witness that for carrying out the said Agreement in this behalf into execution, the Bidder and the UPMSCL, do hereby mutually convenient, declare, agreement and agree with each other in the manner following, that is to say,

- (i) After agreement Bidder will be empanelled for rate contract for Domestic Courier/ Cargo Services to UP Medical Supplies Corporation Limited for two years.
- (ii) The term "Agreement", wherever used in this connection, shall mean and include the terms and conditions in tender floated by the UPMSCL, for rate contract for Domestic Courier/ Cargo Services to UP Medical Supplies Corporation Limited for a period of two years from the effective date of Agreement. The instructions to Bidder, the conditions of tender, acceptance of tender particulars hereinafter defined and all those general and special conditions mentioned in tender documents.
- (iii) The Agreement is for rate contract for Domestic Courier/ Cargo Services to UP Medical Supplies Corporation Limited, specified in the tender documents attached hereto at the rates noted against each therein on the terms and conditions set forth in the Agreement.
- (iv) This Agreement shall be deemed to have come into force with effect from Dateand it shall remain in force for a period up to Dateand The duration of the rate contract agreement shall initially be for a period of Two (02) years from the date of execution of the agreement. However the validity of agreement may be extended further on mutual consent of both the parties for a period of up to six (06) months at a time, subject to a maximum cumulative extension of (01) year beyond the original agreement period. Such extension(s), if any, shall be made on the same terms, conditions, and approved rates as agreed upon in the original contract.

- (5) The seat of any type of dispute, the Jurisdiction of Court shall be at Allahabad High Court, Lucknow bench only.

Signed, Sealed and Delivered by the Said
(For the **UPMSCL**)

In the presence of witness.
WITNESS (For the **UPMSCL**)

Signature.....

Name.....

Address.....

Signature.....

Name.....

Address.....

Signed, Sealed and Delivered by the Said
(For the **Bidder**)

In the presence of
WITNESS (For the **Bidder**)

Signature.....

Name.....

Address.....

Signature.....

Name.....

Address.....

FORMAT - XVI

Sample BOQ as visible in e-Tender Portal

Tender Inviting Authority : UPMSCL , Lucknow

Title : Rate contract for Domestic courier/ cargo services (including loading, unloading, packing and other incidental charges)

Tender no. UPMSCL/QC-007/017/25-26

Name of the
Bidder/
Bidding Firm
/ Company :

PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER	NUMBER #	NUMBER	NUMBER #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder in Rs. P	Weightage (%)	BASIC RATE in Figures (Calculated based on weighted %)	GST rate (in Percentage)	HSN / SAC Code	TOTAL AMOUNT excluding taxes in Rs. P	TOTAL AMOUNT including taxes in Rs. P	TOTAL AMOUNT In Words
1	2	4	5	7			8	10	11	12	13
1	Rate contract for Domestic courier / cargo services (including loading, unloading, packing and other incidental charges)										

1.01	Zone 01 (Within the state of Uttar Pradesh)	1.00	Rate per Kgs		60.00	0.00			0.00	0.00	INR Zero Only
1.02	Zone 02 (Delhi, Haryana, Madhya Pradesh, Rajasthan, Bihar, Uttarakhand, Himachal Pradesh, Punjab, Chattisgarh, Chandigarh, Jharkhand)	1.00	Rate per Kgs		30.00	0.00			0.00	0.00	INR Zero Only
1.03	Zone 03 (For rest of the states except as detailed in zone 01 & 02)	1.00	Rate per Kgs		10.00	0.00			0.00	0.00	INR Zero Only
Total in Figures						0.00			0.00	0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only									

SECTION V

ANNEXURES

ANNEXURES

S.N.	Annexures	Description	Page No.
1 -	I	Preparation & Submission of e-BID	54 - 56
2 -	II	Notarized Photocopy of Registration certificate of Bidder	-
3 -	III	Constitutional Details of the Bidder	-
4 -	IV	Notarized Photocopy of GST (Goods & Services Tax) Registration Certificate.	-
5 -	V	Copy of Bidder's PAN Card.	-
	VI	List of Clientele for whom they did Domestic Courier/ Cargo Sevices in the previous year (2024-2025) duly certified by Chartered Accountant.	-
6 -	VII	List Of UPMSCL District Drug Warehouses	57- 62
7 -	VIII	List of NABL Accredited UPMSCL Empanelled Laboratory	63

ANNEXURE - I

PREPARATION & SUBMISSION OF e-BIDS

▪ Documents Constituting the e-Bid

- The e-Bids prepared by the Bidder shall comprise the following components:
- Technical bid
- Price bid / BOQ
- The Bidder shall furnish, all the documents listed in tender documents as part of Technical bid, documents establishing the qualification to perform the Contract. The documentary evidence in support of the information furnished should be submitted by the Bidder electronically in the **PDF format**.
- It is suggested that the PDF files should be made in grayscale using the minimum readable appropriate resolution so that the size of the files is minimized for fast uploading on the e-Bid portal.

▪ Format and Signing of e-Bids

- The Bidder shall prepare one electronic copy for the e-Bids.
- Bidder or a person or persons duly authorized to bind the Bidder to the Contract. All the pages/ documents of the e-Bid shall also be signed manually by the person authorized to sign the e-Bids before converting them into PDF and uploading them as bidding documents.

▪ Submission of e-Bids

- The e-Bid Submission module of e-tender portal <http://etender.up.nic.in> enables the Bidders to submit the e-Bid online against the e-tender published by the UPMSCL. Bid Submission can be done only from the Bid Submission start date and time till the e-Bid Submission end date and time given in the e-Bid. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The Bidders should submit their Bids considering the server time displayed in the e-tender portal. This server time is the time by which the Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-tender schedule. Once the Bid submission date and time is over, the Bidders cannot submit their e-Bid. For delay in submission of e-Bids due to any reasons, the Bidders shall only be held responsible.
- The Bidders have to follow the following instructions for submission of their e-Bids:
- For participating in e-tender through the e-Bidding system, **it is necessary for the Bidders to be the registered users of the e-tender portal** <http://etender.up.nic.in>. The Bidder has to register with his/her **Digital Signature Certificate (DSC)** in the e-Bidding system and subsequently he/she will be allowed to carry out his/her e-Bids submission activities. Registering the Digital Signature Certificate (DSC) is a onetime activity till its validity.

Before proceeding to register his/her DSC, the Bidder should first log on to the e-Bidding system using the User Login option on the home page with the Login Id and Password with which he/ she has registered as enumerated in the preceding paragraph above.

- For successful registration of **DSC** on e-Procurement portal <http://etender.up.nic.in> the Bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any one of certifying authorities approved by Controller of Certifying Authorities, Government of India.

▪ **Deadline for Submission of e-Bids**

- E-Bids must be submitted by the Bidders on e-tender portal <http://etender.up.nic.in>, not later than the date and time specified in this e-tender portal document.
- The UPMSCL May extend this deadline for submission of e-Bids by amending the e-tender document in which case all rights and obligations of the UPMSCL and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
- UPMSCL shall not consider any request for date-extension for e-Bid-submission on account of late downloading of e-tender by any prospective Bidder. E-Bids should be uploaded on e-tender portal <http://etender.up.nic.in> on or before last date and time mentioned on e-portal documents.

▪ **Late e-Bids**

- The server time indicated in the Bid Management window on the e-tender portal <http://etender.up.nic.in> will be the time by which the e-Bids submission activity will be allowed till the permissible date and time scheduled in the e-tender. Once the e-Bids submission date and time is over, the Bidder cannot submit his/ her Bid. Bidder has to start the e-Bid Submission well in advance so that the submission process passes off smoothly. The Bidder only, will be held responsible if his/ her e-Bids are not submitted in time due to any reasons.

▪ **Withdrawal and Resubmission of e-Bids**

- At any point of time, a Bidder can withdraw his/ her e-Bids submitted online before the e-Bids submission end date and time. For withdrawing, the Bidder should first log in using his/ her Login Id and Password and subsequently by his/ her Digital Signature Certificate on the e-tender portal <http://etender.up.nic.in>. The Bidder should then select the proper option in the Bid Submission menu. The page listing all the Bids submitted by the Bidder will be displayed. Click "View" to see the details of the Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the Bidder has to click "Yes" to the message "Do you want to withdraw this Bid?" displayed in the Bid Information window for the selected Bid. The Bidder also has to enter the Bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The Bidder has to confirm again by pressing "Ok" button before finally withdrawing his/ her selected Bid. Once the Bidder has withdrawn his /her Bid he/she cannot re-submit this Bid again.

- The Bidder has to request the UPMSCL with a letter, attaching the proof of withdrawal and submission of e-Bids Processing Fee in the office of Managing Director, UPMSCL, to return back the e-Bids Processing Fee as per the procedure.
- The Bidder can resubmit his/ her e-Bids as and when required till the Bid submission end date and time.
- The e-Bids submitted earlier will be replaced by the new one. The payment made by the Bidder earlier will be used for revised e-Bids and the new Bid submission summary generated after the successful submission of the revised e-Bids will be considered for evaluation purposes. For resubmission, the Bidder should first log in using his/ her Login ID and Password and subsequently by his/ her Digital Signature Certificate on the e-procurement portal <http://etender.up.nic.in> . The Bidder should then select proper option in the Bid Submission menu. The page listing all the Bids submitted by the Bidder will be displayed. Click "View" to see the details of the Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bids documents by following the methodology provided below.
- The Bidders can submit their revised Bids as many times as possible by uploading their e-Bids documents within the scheduled date & time for submission of e-Bids.
- No e-Bids can be resubmitted subsequently after the deadline for submission of e-Bids.

▪ **Receipt and Opening of e-Bids by the Purchaser**

- Bidders are advised to submit their e-bids in 'Two-Bid' system with Technical and Financial bids separately on e-tender portal.
- Please note that prices should not be quoted in the Technical Bid. The Prices should be quoted in the Financial Bid only. On receipt on e-tender portal, the technical proposals will be opened first by the Committee members in the office of UPMSCL, Lucknow.
- UPMSCL will open all e-Bids, in the presence of bidder's authorized representatives who choose to attend at schedule date, time and place mentioned in bid document. After evaluation of technical e-Bids, UPMSCL shall upload the summary of evaluation of technical bid of the bidders as per the Qualification requirements for selection as qualified bidder and further qualified bidder will be considered for opening of their financial e-bids.

Note: The Bidder shall be required to use his own Digital Signature while uploading its Bid. Failure to comply or usage of Digital Signature of other firm shall be liable for rejection of Bid.

ANNEXURE- VII

District Drug Warehouse Addresses		
S.N.	District	Warehouse Address
1	Agra	District Drug Ware House (UPMSCL) Mauja Madayna, Pipal Chauki Raghunath Puram, near CO Aawas, Agra Road Fatehabad, Agra, Pin- 283111
2	Aligarh	District Drug Ware House (UPMSCL) 8/65, U.S. Jain Road, Aligarh Pin-202001
3	Ambedkar Nagar	District Drug Ware House (UPMSCL) H.No. 946, Baskhari Road, Union Bank Building, Akbarpur, Ambedkarnagar, U.P Pin-224122
4	Amethi	District Drug Ware House (UPMSCL) Pureban Singh Ka Pukha Katra Lalganj word no. 17 Gauri Ganj Amethi Pin-227409
5	Amroha	District Drug Ware House (UPMSCL) Village- Fatehullahpur, Post- Ladanpur, Tehsil-Mandi Dhanora, District- Amroha Pin-244231, U.P.
6	Auraiya	District Drug Ware House (UPMSCL) Samadhan Purwa, Piperpur Road, Near C.M.O. Office, District - Auriya, Pin-206244
7	Ayodhya (Faizabad)	District Drug Ware House (UPMSCL) Udyog Bhawan, Ashapur, Darsan Nagar, Ayodhya Faizabad Pin-224123
8	Azamgarh	District Drug Ware House (UPMSCL) Village- Pandaha, PHC Campus, Distt.- Azamgarh, U.P. Pin-226202
10	Baghpat	District Drug Ware House, (UPMSCL), Daha Baraut, Budhana Road, Near PHC Police Chowki, Daha District - Bagpat, Pin- 250622
11	Bahraich	District Drug Ware House (UPMSCL) CWC Ware House Campus, In front of Gala Mandi, Bahraich Pin-271802
12	Ballia	District Drug Ware House (UPMSCL) Haibatpur, Khoripakar, Ballia Pin-277001
13	Balrampur	District Drug Ware House (UPMSCL), Nai Bazar Vairagi Purva, Tahsil/Thana-Tulsipur, District-Balrampur, UP, Pin- 271208
14	Banda	District Drug Ware House, (UPMSCL) Near CMO Kothi, Bijli Kheda, District- Banda -UP, Pin code- 210001

16	Barabanki	District Drug warehouse (UPMSCL) Gonda-Bahraich road Masauli chauraha (in side 2 Km Masauli bazar Bhuliganj) P.P.C/Mahila Hospital Masauli, District Barabanki, Pin code - 225204
15	Bareilly	District Drug Ware House (UPMSCL) R.K. Resort (Singh Dhaba) Near Indian Oil Pump, Village Kesharpur, Shahajahanpur Road, Bareilly Pin-243123
17	Basti	District Drug Ware House (UPMSCL) near village Banaksahi, post- Odwara, tahsil Basti, near Makboolganj, pincode 272002
18	Bijnor	District Drug Ware House, (UPMSCL) Bhojpur Bhopatpur, Block- Mohammadpur Devmal, Post Bhandawar, District Bijnor, Pincode-246721 UP
9	Budaun	District Drug Ware House (UPMSCL) Village- Jyoraparwala, Kachhla Bhujariya Road, Post-Kachhla Budaun Pin -243636, U.P.
19	Bulandshahr	District Drug Ware House, (UPMSCL) 2261 Opp. Village Rampura Near T Point, Shikarpur Road, Bypass, Bulandsahar Pin- 203001
20	Chandauli	District Drug Ware House, (UPMSCL) Bhogwara Pandit Deen Dayal Upadhyay Nagar, Chandauli, UP Pin code- 232101
21	Chitrakoot	Divisional Drug Warehouse Police Line, Khoh, Mother and Child 200 Bedded Hospital, Chitrakoot Pin 210205
22	Deoria	District Drug Ware House, (UPMSCL) Mundera Bujung Post-Sonughat Dist Deoria Pin 274001
23	Etah	District Drug Ware House, (UPMSCL) Village- Nagariya Moad Nidhauri Road, Post- Pilua, District- Eta Pin-207120
24	Etawah	District Drug Ware House (UPMSCL) Kashiram colony, near TB hospital, Jyoti nagar, Etawah, UP, Pincode-20601
26	Farrukhabad	District Drug Warehouse (UPMSCL), Near Community health center, Block- Mohammadabad, Farrukhabad, Pincode 209651 UP
25	Fathehpur	District Drug Warehouse, (UPMSCL) F-58 Industrial Area, Baraura, Fatehpur Pin-212664
27	Firozabad	District Drug Warehouse, (UPMSCL) Near CMO Office, Civil Lines Darbai, District- Firozabad Pin-283203
28	Gautam Buddh Nagar	District Drug Warehouse, (UPMSCL) CWC, GT Road, Dadri, Gautambudh Nagar Pin-203207

29	Ghaziabad	District Drug Ware House, (UPMSCL) CWC, Plot No- C-1 to C-5, Industrial Area, Bulandsahar Road, Ghaziabad Pin- 201001
30	Ghazipur	District Drug Ware House, (UPMSCL) District Hospital, Ghazipur Pin- 233001
31	Gonda	District Drug Ware House, (UPMSCL) Village- Kaji Devar, Block- Janjari, Chainwarpur, Chachpara, Kanunago, District - Gonda, Pin- 271001
32	Gorakhpur	District Drug Ware House, (UPMSCL) Lachipur, Gorakhnath Gorakhpur, Near Ramnagar Chauraha Rani Sati Mandir, Gorakhpur Pin- 273015
33	Hamirpur	District Drug Warehouse, (UPMSCL), Village-Narayanpur, Post-Kundaure, Police station-Sumerpur, District- Hamirpur Pin- 210502
34	Hapur	District Drug Ware House (UPMSCL) near village Badaha, Hinduwan, district Hapur, Pincode 245304
35	Hardoi	District Drug Ware House (UPMSCL) near CHC, Jagdishpur Road, Adampur, Sandi, Hardoi, Pincode- 241403
36	Hathras	District Drug Ware House, (UPMSCL) Nagla Adu, Hathras, UP Pin code- 204212
38	Jalaun	District Drug Ware House, (UPMSCL) Sarsouki, Orai Ragouli Road Near Kanha Gausala, Orai, District- Jalaun, UP. Pin-285001
37	Jaunpur	District Drug Ware House, (UPMSCL) Pawan Plaza Kachahri Road, Village Husainabad Pargana Haveli Sadar, Distt. Jaunpur Pin-222002
39	Jhansi	District Drug Ware House, (UPMSCL) Nayagaon Road, Garia Gawn, Thana- Premnagar, Tehsil -Jhansi, District Jhansi, U.P. Pincode- 284003
40	Kannauj	District Drug Ware House, (UPMSCL) Village- Datani, Post- Indragarh, Kannauj, -UP, Pin code- 209723.
41	Kanpur Dehat	District Drug Ware House, (UPMSCL) Ward No. 10, Lohiya Nagar, Mati, Akabarpur Road, Kanpur Dehat Pin- 209101
42	Kanpur Nagar	District Drug Ware House, (UPMSCL) 546 village- Surar, Thana- Sachendi surar, Tah-Sadar, Distt- Kanpur Nagar, UP, Pin code-209307
43	Kasganj	District Drug Ware House, (UPMSCL) CHC Soron, Post- Soron, Budaun Road- Kasganj, UP, Pin-207403

44	Kaushambi	District Drug Ware House, (UPMSCL) Tannapar, Chhoti Nahar (Dhata Road), Manjhanpur, Kaushambi, U.P. Pin code- 212207
45	Kushinagar	District Drug Ware House, (UPMSCL) Shri Ram Janki Nagar, Ward No. 13, Kasia Janpath, NH-28, Kushinagar Pin-274402
46	Lakhimpur	District Drug Ware House, (UPMSCL) Near Rajapur Chowk, Lakhimpur Kheri Pin- 262701
47	Lalitpur	District Drug Ware House, (UPMSCL) Village Amarpur, Post Ronda, Near New Medical College, District Lalitpur, pin 284403
48	Lucknow-1 (Old) (TP nagar)	District Drug Ware House, (UPMSCL) Plot No. C-1/34 & C-1/35 Phase-II, Near LLJK Building, Transport Nagar, Lucknow Pin- 226012
49	Maharajganj	District Drug Ware House, (UPMSCL) Shastri Nagar Pharanda Road, Maharajganj Pin-273303
50	Mahoba	District Drug Ware House, (UPMSCL) Mamna Road, Gram- Murehara Near- Goushala District - Mahoba, Pin - 210433
51	Mainpuri	District Drug Ware House, (UPMSCL) Mainpuri to Kishni Highway Stone K.M. 34, Mainpuri Pin- 205001
52	Mathura	District Drug Ware House, (UPMSCL) Village and Post- Badi Aatuas, Sakraya Road Near Mayavan Colony, Chhatikara Vrindavan, Mathura, UP, Pin- 281406
53	Mau	District Drug Ware House, (UPMSCL)-First Floor Nakshatra Building, Near, J.P. Hero Motor Agency, Civil Lines, Bhujauti, Mau Pin- 275101
54	Meerut	District Drug Ware House, (UPMSCL) Block- Kharkhoda, Khasra No. 1066 K, Kharkhoda, Meerut Pin- 245206
55	Mirzapur	District Drug Ware House, (UPMSCL) Gopalpur, Govt. Hospital Campus Block Patehra, Police Station- Madihaan Distt.- Mirzapur Pin- 231210.
56	Moradabad	District Drug Ware House, (UPMSCL) Near Krishna Bal Vidya Mandir, Mangupura, Moradabad, UP Pin- 244102
57	Muzzafarnagar	District Drug Ware House, (UPMSCL) Noor Samar CWC, Vaman Heri, Post Rampur, Muzaffarnagar Pin- 251001
58	Pilibhit	District Drug Ware House, (UPMSCL) 4th Milestone, Puranpur Road, C/o Continental Agro Seeds, District Pilibhit, U.P. Pin 262122

59	Pratapgarh	District Drug Ware House, (UPMSCL) Saroj Chauraha, In front of Sai marriage hal, Pratapgarh, UP Pin code-230001
60	Prayagraj	District Drug Ware House, (UPMSCL) Behind T.B Hospital, Teliyanganj, Prayagraj, UP, Pin code- 211004
61	Rae bareilly	District Drug Ware House (UPMSCL) Village & Post Rahwan, Thana- Harchandpur Near- Rahwan Hospital District- Raibreilly, Pin- 229303
62	Rampur	District Drug Ware House, (UPMSCL) Kemari Road, Pahadi Gate, Near Kashiram Awasiya Colony, District Rampur, Pincode-244901. UP
63	Saharanpur	District Drug Ware House (UPMSCL) Vill-Maanpur Majri, Post-Lakhnoti Gangoh, Saharanpur, Pin-247341
64	Sambhal	District Drug Ware House, near CHC Janawai, Distt.-Sambhal, Pin- 243722
65	Sant kabir Nagar	District Drug Ware House, (UPMSCL) Nedula, Khalilabad, Sant Kabir Nagar Pin 272175
66	Sant Ravidas Nagar (Bhadohi)	District Drug Ware House, (UPMSCL) Badwapur, Sant Ravidas Nagar (Bhadohi), UP Pin code- 221304
67	Shajahanpur	District Drug Ware House (UPMSCL) Kasba & Post office- Puwaya, Rajeev chowk Near- Bharat Petroleum Petrol Pumps Banda Road, Puwaya District - Shahjahanpur, Pin- 242401
68	Shamli	District Drug Ware House, (UPMSCL) CMO office, Near Mandat Gaav, CMSD Store, Shamli Pin-247776
69	Shrawasti	District Drug Ware House, (UPMSCL) Dahana Bus Stand, Sirsiya Road, Bhinga, Shravasti Pin-271831
70	Siddharth Nagar	District Drug Ware House, (UPMSCL) Village- Baiwa (Baiwa Chauraha) Post- Dumreyaganj, Tahsil Dumreyaganj, District- Siddharthnagar Pin- 272191
72	Sitapur	District Drug Ware House Block- Khairabad, Village- Bijwar Khurd, Near - Gini Public School and Ranger Club District - Sitapur, Pin 261001
71	Sonbhadra	District Drug Ware House, (UPMSCL) Village-Musahi (front of Rajkiya Engineering Collage), Post- Churk, Thana- Robertsganj, Distritct- Sonbhadra, UP, Pin-231206.
73	Sultanpur	District Drug Ware House, (UPMSCL) City Square Near SBI Payagipur Branch NH 56, Payagipur, Sultanpur Pin- 228001

74	Unnao	District Drug Ware House, (UPMSCL) Government Woman Hospital, Sahjani Campus, District- Unnao, UP, Pin-209862
75	Varanasi	District Drug Ware House, (UPMSCL) Urban Community Health Center (U-CHC) Campus, Shivpur, P.O. Shivpur, Thana Shivpur Varanasi, Pin-221003

Note ; Address of District Drug warehouses may change within District. Change in Address will be intimated to Qualifying Bidder by Tender inviting Authority

Annexure – VIII

NABL Accredited UPMSCS Laboratories

S.N.	Name of Laboratory	Laboratory Address
1	D.N Laboratory	Plot No.263, Industrial Area, Panchkula, Haryana, India
2	Devansh Testing & Research Laboratory Pvt. Ltd	94, Shiv Ganga Industrial Estate, Lakeshari, Bhagwanpur, Roorkee-247761 (Uttarakhand)
3	Idma Laboratories Limited,	Plot No-391, Industrial Area,Phase-1, Panchkula- Haryana 134113
4	Indian Analytical Laboratories	Vidhya, A-11, Vihar, Village-Hastsal, New Delhi, Delhi – 110059
5	ITL Labs Pvt. Ltd	B-283-284, Mangolpuri Indl. Area, Phase-I, Delhi-110083
6	Pious Laboratories Private Limited	Plot no. 57, Confectionary park , Opposite of IIM, Rangwasa , Indore, Madhya Pradesh-453331.
7	Shree Balaji Test Lab (Pvt.) Ltd.	C-181, Naraina Industrial Area, Phase-I, New Delhi-110028
8	Shree Krishna Analytical Services Pvt. Ltd.	A-5/4, Mayapuri Industrial Area, Phase-II, New Delhi-110064
9	Shophisticate Industrial Materials Analytic Labs Private Limited	A-3, Mayapuri Industrial Area, Phase-II, New Delhi-110064.
10	Satiare Research & Anatech Pvt. Ltd	Plot. No. 264 1 st & 2 nd Floor, HSIIDC, Barwala, 134118, Panchkula, Haryana
11	Vorick Analytical Research Pvt. Ltd	Plot. No-252, Sector-K, DSIDC, Bawana-II, Bhorgarh, Narela, Delhi-110040.

Note ; Name and Address of UPMSCS Laboratories may change. Change in Address will be intimated to Qualifying Bidder by Tender inviting Authority